

## INSTRUCTIONS FOR PORTABLE PA

### Terms of hiring

The charge for hiring is £5 per booking of less than one day. If you need it for more than one day the hire charge is £5 per day.

A refundable deposit of £25 will apply subject to the PA being returned in the same condition and with all leads supplied to you with the PA returned to the Manager.

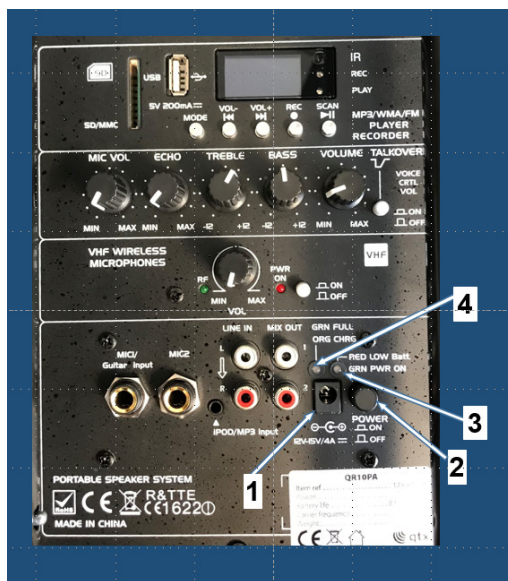
The PA and other equipment/leads is to be used inside the Centre building only.

Please make sure you have switched everything off on the PA before returning to the Manager

**PLEASE MAKE SURE YOU HAVE RETURNED ALL THE EQUIPMENT AND LEADS TO THE MANAGER AFTER USE OR YOU MAY LOSE ALL OR PART OF YOUR DEPOSIT.**

**THANK YOU.**

### Powering UP



Plug in adapter and connect to mains (1).

Press in "Power on" button (2).

Light (3) will be green, light (4) will be orange if battery is charging and green if battery is fully charged. Once fully charged the battery should last for up to 8 hours without needing to be plugged in to mains electricity.

If you want to charge the battery when the PA is not being used then turn button (2) to the OFF position and keep the plug in adapter (1) fixed to mains.

Please ONLY use the adapter supplied with the PA (as shown on the right)



### After using the PA system

Please make sure you have switched everything off on the PA before returning to the Manager

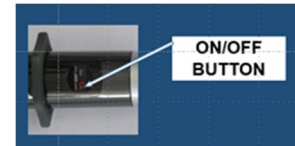
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**Thank You.**

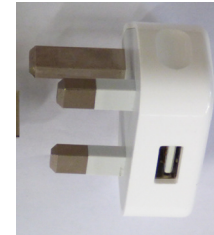
## USING PA WITH ONE OR MORE MICROPHONES FOR SPEECH ONLY (No Music required)

As well as the PA unit and adapter you have been supplied with the following items:

A) One wireless Microphone  
(additional microphone available on request)



B) One USB wireless stick with  
USB Plug for microphones



C) One cable with 3.5mm  
jacks at each end  
(additional cable available on request)



### How to set up and use the Microphone

- Plug USB wireless stick in to plug (see B above) and then connect to mains
- ON USB wireless stick ensure "ECHO" wheel is turned down to zero position and "MIC VOL" wheel turned to maximum position.



- Plug one end of 3.5mm jack lead (see C above) into the "IN" socket.

- Plug the other end of the 3.5mm jack lead into the "IPOD/MP3 Input" socket (5) on the rear of the PA.
- ON/OFF button (6). (It doesn't matter if it's on or off)
- The "VHF WIRELESS MICROPHONES" ON/OFF button (7). (It doesn't matter if it's on or off)
- The "Mic Vol" control (8) is **NOT** used to control the volume of this microphone.
- To adjust the Volume, Echo, Treble and Bass levels of your microphone use the controls in (9) **only**.

