



# South Brent Old School Community Centre

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## INSTRUCTIONS FOR PORTABLE PA (When used for providing Background Music only)

### Terms of hiring

The charge for hiring is £5 per booking of less than one day. If you need it for more than one day the hire charge is £5 per day.

A refundable deposit of £25 will apply - subject to the PA being returned in the same condition and with all leads supplied to you with the PA returned to the Manager.

The PA and other equipment/leads is to be used inside the Centre building only.

Please make sure you have switched everything off on the PA before returning to the Manager

**PLEASE MAKE SURE YOU HAVE RETURNED ALL THE EQUIPMENT AND LEADS TO THE MANAGER AFTER USE OR YOU MAY LOSE ALL OR PART OF YOUR DEPOSIT.**

**THANK YOU.**

### Powering UP



Plug in adapter and connect to mains (1).

Press in "Power on" button (2).

Light (3) will be green, light (4) will be orange if battery is charging and green if battery is fully charged. Once fully charged the battery should last for up to 8 hours without needing to be plugged in to mains electricity.

If you want to charge the battery when the PA is not being used then turn button (2) to the OFF position and keep the plug in adapter (1) fixed to mains.

Please ONLY use the adapter supplied with the PA (as shown on the right)



### After using the PA system

Please make sure you have switched everything off on the PA before returning to the Manager

**PLEASE MAKE SURE YOU HAVE RETURNED ALL THE EQUIPMENT AND LEADS TO THE MANAGER AFTER USE OR YOU MAY LOSE ALL OR PART OF YOUR DEPOSIT.**

**Thank You.**

## USING PA WITH A SMARTPHONE OR MP3 PLAYER TO PROVIDE BACKGROUND MUSIC ONLY

(If you need music at a louder volume, such as for a party, you will need to refer to different instructions – which can be obtained from the Manager or downloaded from our website <https://www.theoldschool.org.uk/facilities/equipment/>)

As well as the PA unit and adapter you have been supplied with the following items:

- A) One cable with 3.5mm jacks at each end (additional cable available on request)



You may need to bring with you an additional cable (illustrated below) to connect a later model iphone to the 3.5mm jack connector as this is not included as part of the PA system equipment you hire from SBOSCC.



### How to set up and use for background music

- Use the “IPOD/MP3 Input” socket (5) on the rear of the PA.
- Plug one end of the 3.5mm jack lead (see “A” above) into the “IPOD/MP3 Input” socket.
- Plug the other end of the 3.5mm jack lead into your ipod or mp3 player or smartphone.
- Ignore “ON/OFF” button (6). (It doesn’t matter if it’s on or off).
- Ignore “VHF WIRELESS MICROPHONES” ON/OFF button (7). (It doesn’t matter if it’s on or off).
- To adjust the Echo, Treble, Bass and Volume levels of your music use the controls in (8) only.

